

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 28, 2011
Commissioners Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

The Hamilton County Board of Commissioners met in Executive Session in Conference Room 1A at 12:15 p.m. President Altman called the public session to order at 1:17 p.m. declaring a quorum present of Commissioner Christine Altman and Commissioner Steven A. Holt. Commissioner Steven C. Dillinger was absent. Sheriff Bowen led the Pledge of Allegiance.

MINUTES

Approval of Minutes

Holt moved to approve the minutes of February 14, 2011. Altman seconded. Motion carried unanimously.

EXECUTIVE SESSION

Executive Session Memoranda

Holt moved to approve the Executive Session Memoranda of February 28, 2011. Altman seconded. Motion carried unanimously.

LIABILITY TRUST

Liability Trust Claim

Mr. Dan Papineau requested approval a settlement on the Ronald Gentry claim with payment from the Liability Trust account in the amount of \$7,826.36. Holt moved to approve. Altman seconded. Motion carried unanimously.

BID OPENING

Bridge #184 Rehabilitation

Mr. Mike Howard opened bids for the rehabilitation of Bridge #184, Brooks School Road over Mud Creek. Form 96, non-Collusion Affidavit, Bid Bond, Financial Statement and Acknowledgment of Addendum #1 were included in all bids unless otherwise noted.

- | | |
|-----------------------------------|--------------|
| • R.A. Myers Construction | \$227,920.00 |
| • George R. Harvey & Son | \$300,843.25 |
| • American Contracting & Services | \$349,214.25 |
| • Schutt-Lookabill Company | \$297,414.54 |
| • Duncan Robertson | \$250,732.35 |

Holt moved to forward the bids to the highway staff for review and recommendation later in today's meeting. Altman seconded. Motion carried unanimously.

BID AWARD

Bridge #184 (2:49:05)

Davis recommended awarding the bid for rehabilitation of Bridge #184, Brooks School Road over Mud Creek, to R.A. Myers Construction Company in the amount of \$227,920.00 as the lowest responsive bidder. Holt so moved. Altman seconded. Motion carried unanimously.

HIGHWAY BUSINESS

Agreements/Supplements

Small Structure Utility Agreements

Mr. Brad Davis requested approval of a Non-reimbursable Utility Agreements:

- HCHD #M-11-0005, with Frontier Communications for SS #33013 (246th Street/Long Branch)
- HCHD #M-11-0006, with Frontier Communications for SS #33050 (Lacey Road/Long Branch)
- HCHD #M-11-0007, with Frontier Communications for SS #32022 (246th Street/Long Branch)

Holt so moved. Altman seconded. Motion carried unanimously.

Bridge #164 Engineering Agreement #1

Davis requested approval of the Engineering Supplemental Agreement #1, HCHD #E-10-0007, with DLZ Indiana, LLC for rehabilitation of Hamilton County Bridge #164, carrying Cumberland Road over Mud Creek. Holt so moved. Altman seconded. Motion carried unanimously.

Road Closure

Jerkwater Road Closure

Davis requested permission to close Jerkwater Road between 261st Street and 276th Street for construction of Small Structure #31051 (Bridge #282) Jerkwater Road/McKinzie Ditch. The closure will occur on or after March 7, 2011 with anticipated opening on June 6, 2011. Holt so moved. Altman seconded. Motion carried unanimously.

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Bid Award

2011 Annual Highway Bids

Davis recommended award of the 2011 Annual Highway Bids in the following categories to:

- Category 1 – Aggregates
 - 1a. Stone Aggregates to Irving Materials, Inc.
 - 1b. Gravel Aggregates to US Aggregates, Inc.
- Category 2 – Bituminous Mixes to E & B Paving, Inc.
- Category 3 – Liquid Asphalts
 - 3a. Plant Pick-up to Asphalt Materials, Inc. and Marathon Petroleum Co.
 - 3b. Job Site Delivery to Marathon Petroleum Co.
- Category 4 – Pipes/Drainage Structure
 - 4a. Corrugated Metal Pipe to Metal Culverts, Inc.
 - 4b. Corrugated Metal Pipe Arch to Metal Culverts, Inc.
- Category 5 – Pre-Engineered Timber Bridges & Components to American Timber Bridge & Culverts via renewal from 2010.
- Category 6 – Gasoline/Fuel to Hamilton County Co-Op
- Category 7 – Treated Salt no award at this time.
- Category 8 – Pavement Traffic Markings
 - 8a. Painted Markings to Gridlock Traffic Systems
 - 8g. All Weather Painted Markings to Gridlock Traffic Systems
 - 8b. Thermoplastic Markings to Airmarking, Inc.
 - 8e. Epoxy Traffic Markings to Airmarking, Inc.
 - 8f. Raised Pavement Markings to Airmarking, Inc.
 - 8c. High Durability Preformed Markings to Highway Technologies, Inc.
- Category 9 – Weed and Brush Control to PACC, Inc.
- Category 10 – Tree and Stump Removal to Townsend Tree Service
- Category 11 – Precast Three Sided Concrete Structures to CPI Supply

Holt moved to approve. Altman seconded. Motion carried unanimously.

Pothole Reporting

Altman asked Davis if there is a web site based program that the taxpayer can report potholes? Davis reported yes, it is on the county's web site. Altman reported there is a large pothole on River Road north just south of Martin Marietta.

Scherer Avenue Bridge

Holt asked what the timeline is on the bridge on Scherer Avenue near the Rookery? Davis reported we are still dealing with Duke Energy; Mike Howard is in discussions with Duke to resolve the easement issue. Howard reported Duke is trying to negotiate an agreement that if they move utilities once then the county agrees that it is their right of easement. If a utility is located in right of way and they don't have a private easement they pay for the relocation; now the proposed terms are if they move utilities the county agrees that the new poles are in easement, the county will be reimbursing the utility for any future work. Altman confirmed that they are currently in our right of way under a reimbursable agreement? Howard replied yes. Altman asked if we have thought about sending them a notice that they will remove it by a certain date or we will send them the bill? Howard replied not yet. Holt asked if this should be referred to the IURC (Indiana Utility Regulatory Commission)? Duke is in 53 counties, shouldn't the State battle this instead of 53 attorneys? Altman asked that it be sent to AIC (Association of Indiana Counties) for the Commissioner's Conference. Howard recommended drafting a complaint to the IURC and a letter to Duke indicating if this issue is not resolved we are sending the complaint to the IURC. Altman stated we paid for the right of way in the first place. Howard stated this is in apparent right of way; the one on the Monon is in expressed.

Faraz Khan reported the goal is to start construction in October 2011, if the utility issue is resolved. The clearing is completed. Howard will meet with highway staff and report back at the next meeting.

DILAPIDATED STRUCTURES

20910 SR 19 Dilapidated Structure Public Hearing

Ms. Linda Burdett presented current pictures on the structures located at 20910 State Road 19 North, Noblesville Township, Noblesville, Indiana. Burdett reported the owners reported to the Plan Commission on January 5, 2011 that the structure would be completely torn down and cleaned up by February 26, 2011. Kiphart visited the site this morning and discovered no work has been done on the property; Kiphart has recommended giving the property owner a one (1) week extension and if nothing has been done he will obtain bids to have it torn down and an assessment will be placed on the property for the costs. Howard asked if the request to demolish would include the out buildings? Burdett replied yes, the request would be to wait one week for demolition of the house, out buildings and have the property cleaned up. Altman moved for Kiphart to start obtaining bids right now. Holt seconded. Motion carried unanimously.

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E. 113th Street Property

Burdett updated the Commissioners on the property owned by Dave and Christina Becker on a property located on E. 113th Street; Jessie Pullman from Bakers and Daniels (owners representative) contacted the Plan Commission office and reported that due to the ice storm and finding asbestos in the home the demolition has been delayed but expect to have it taken down in two (2) weeks. Holt moved to extend the demolition to March 14, 2011. Altman seconded. Motion carried unanimously.

HUMAN RESOURCES

Early Retiree Reinsurance Program

Ms. Sheena Randall requested approval of a proposal from Meritain Health to prepare quarterly data reports submitted to the federal government for Hamilton County to receive reimbursement under the Early Retiree Reinsurance Program. This subsidy will provide a reimbursement of 80% of any claims for individuals that are retirees that are at least 55 years old and not yet eligible for Medicare and their dependents on the county's plan. This subsidy began in June 2010 and will run thru January 2014 or until the money is gone. We have not had anyone eligible yet. Meritain would charge a fee of \$250.00 per quarter if we have claims. Randall will prepare the subsidy herself to recoup as much money as she can for the Trust. If Meritain handles it all they would require 15% of anything that is recouped. Holt moved to approve. Altman seconded. Motion carried unanimously.

Stop Loss Disclosure Form

Randall requested approval of the Stop Loss Disclosure Form for reinsurance proposal. The Insurance Committee will be reviewing the bids on March 8, 2011. Randall stated potential eligible claims will not be frozen until this disclosure form is in their hands. Holt moved to approve. Altman seconded. Motion carried unanimously.

Wellness Event

Randall requested the dates for the Employee Wellness Event be set for 2011. The fairgrounds are available Thursday, August 4 or Thursday, August 11, 2011. Randall recommended the event end at 4:30 p.m. and Chiropractors not be allowed to attend. Holt moved to approve August 4, 2011. Altman seconded. Motion carried unanimously. Holt asked that the reminder of the requests wait until Commissioner Dillinger returns.

PARKS DEPARTMENT

Resolution 2-28-11-A, Credit Card for Parks Department

Mr. Chris Stice requested approval of Resolution 2-28-11-A, A Resolution of the Board of Commissioners of Hamilton County Concerning a Credit Card. Stice stated over the last 15 years they have been using staff's personal credit cards. The Parks Board has approved asking the Commissioners to approve the Resolution. In 2010 we had 26 reimbursements for approximately \$4,500. The majority of the expenses have been for travel and supplies. Some of the web based software and programs are web based and they only accept credit cards to renew the process. This would also help while preparing publications; we pull pictures from online sources and have to purchase them for a couple of dollars each. Stice reported they will apply for the card from Chase Business, there are no annual fees and no social security number is required on the application. Altman asked if there is an unauthorized charge who is responsible? Stice replied the person that made the charge. Altman stated no, it would have to be a supervisor, it has to go back to someone we know we can collect from. Stice stated the Resolution states that every person that is issued the card we have to have the name of the person using the card, estimated amount of the charge, fund or account to be charged, credit card number, date used and the dates credit card will be processed of the person other than the Deputy Director or Director. If the card would be given to a member of the maintenance staff that information would be logged. Howard stated the only provision is if there is any interest accruing in delays in the billing they would be personally paid by the person using the card or the Director of the department. Howard has explained to Al Patterson that they can start the claim process with the receipt; they do not need to wait for a bill from the credit card company. Unauthorized uses are not addressed in the Resolution. Altman asked if the card is given to a maintenance person and he misappropriates the charges there is no guarantee to the taxpayer that it will be repaid, is there anything we can do in respect to garnishing forthcoming wages? Howard replied we could but the problem would be the employee would be fired first and then it would not be an effective remedy. Holt asked if there is a standard policy on any of the other county cards? Ms. Dawn Coverdale replied to her knowledge the Auditor's office is the only department with a credit card that we use for travel. Howard stated the primary deterrent would be that any time we have a misappropriation of funds by an employee, at any level, they have been immediately discharged, and we may want to add that to the Resolution. Holt asked Coverdale if a department needs to make a credit card purchase can they use the Auditor's card? Coverdale replied no, it is under Robin Mills name and her social security number. Altman stated she thinks we should have a card at Commissioners level. Stice reported Chase Business informed him that the County could get an account and each department could have a card. Howard stated that would not be a good idea. Coverdale reported it is not easy keeping track of the Sam's account. Stice stated typically it is his card that is used and he does get reimbursed. His personal credit card is being used by multiple staff for travel purposes. Stice stated this card is not a rewards program, there is an option but it has an annual fee. Altman moved to table. Altman is concerned about who will be on the line if there is a fraudulent charge and how the taxpayers get their money back if there is a fraudulent charge. Holt stated someone is going to have to review the statement each month, it will be part of their job description and they will be spending time on it; it would be cheaper to reimburse rather than pay the personnel costs. Coverdale stated her office pays claims weekly and they could be processed weekly. Stice stated they have their claims approved by the Parks Board which meets once a month. Coverdale stated then your bill will always be late and there will be late charges. Holt seconded to

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table. Altman asked Stice to present a more complete plan on how they will get it through the Parks Board so they are not perennially late and think through internal controls.

TREASURER

Property Tax E-Billing

Mr. Tim Jorczak of SRI presented an overview of their electronic tax billing system. In 2009 the State Legislature adopted a Bill allowing the county, at the election of an individual taxpayer, to offer an electronic property tax statement. It is totally up to the taxpayer if they want to participate. To generate, print and process a typical paper copy of the tax bill costs on average \$0.55 to \$0.65 per parcel. SRI offers their service on a sliding scale; the first parcel would be \$0.40 and then a sliding scale with a maximum of \$20.00 per taxpayer. SRI, on average, charges \$0.30 to \$0.34 per parcel. Currently this service is used by four (4) counties as large as Porter and Elkhart and as small as Wells and Washington. In Elkhart County they have offered the service for three (3) weeks and they have had 50 people sign up. SRI handles all the marketing. The sign up process is handled on SRI.com with Jorczak demonstrating how the sign up process works. Every year, 30 days prior to the anticipated mailing date of the tax statements the taxpayer will receive an e-mail to their registered e-mail address asking them to verify if they wish to continue receiving an E-bill property tax statement. If they do not verify the information they are put on the paper copy distribution list. This keeps the e-mail list clean and will minimize fraudulent entries. Altman asked what security is there if she decides to sign up for e-billing on another person's bill and they never receive a tax statement and then he is subject to a 10% penalty? Jorczak stated that is handled through the multiple mailing process and annual opt-in. Altman asked if it is e-mail or physical location of where the tax bills are sent? Jorczak replied it is an e-mail. They have done what they can to minimize abuse by putting in multiple steps of verification. Holt asked what if a student wants to sign up their least favorite teachers? Jorczak replied they believe that the verification and the annual verification will stop most people. Altman asked if it is possible to have a tax billing before the taxpayer receives a second e-mail? Jorczak stated no. Holt stated in a contentious divorce the party that did not get the house would be tenacious enough to check it in six months. Howard stated the other problem would be with the Judge that handles the Tax Sales stating that more could have been done to contact the taxpayer. Ms. Kim Good stated the taxpayer would receive two (2) notices by certified mail before the property goes to tax sale. Jorczak stated one of the things they stress to all taxpayers is by law every taxpayer that owns property is required to receive something from the county, if they don't receive that statement on or before May 10th the taxpayer needs to contact the county to find out what is going on. They are liable for taxes regardless whether you receive a notice or not. Altman asked what if you are escrowed? Jorczak stated the escrow process is separate from the comparison statement process. The escrowing companies receive a list from the Treasurer of all the properties they hold in escrow in that county and they deal with it offline. The taxpayer that receives a statement, if they have a property in escrow, is receiving the informational statement. Howard stated if somebody does not get a tax bill you should know you receive a tax bill. If you are supposed to escrow and someone changes the data that it is e-mailed to you and not the escrow company, which can not happen. Jorczak stated the escrows are totally separate. They are two separate requests; the escrow company will always receive a statement if a taxpayer has a property in escrow they are signing up to get the comparison statement. Ms. Julie Crask reported in Hamilton County there are about 50,000 parcels out of 100,000 that are escrowed. Altman asked if we could require that all escrowed accounts receive e-bill, can we avoid the paper bill on escrow? Jorczak stated this is an opt-in system. They are trying a test on the escrow statements in St. Joseph County this year.

Holt asked Kim Good what is spent a year for billing? Good replied postage is over \$40,000. Howard asked if there is an opportunity to act on this for the May 11th billing? Good replied no. Crask informed the Commissioners that if we decide to do this process in-house the approval of the Ordinance would make a difference. We are not going to do anything until the Ordinance was signed. Jorczak stated Statute says that in order for the taxpayer to sign up for e-billing it has to be shut off 30 days prior to the anticipated mailing date. If bills are mailed April 7 it would have to be shut down early next week, so it is not an option for this year. Altman asked if it is possible to change the fields for searching, specific per county? Jorczak stated that is something they can look at. Holt asked why should we not do this in house and use SRI's services? Jorczak replied Hamilton County has a very capable and effective IT group, what SRI offers is a stem to stern process. SRI takes it off the Treasurer's plate, they handle everything, marketing, list maintenance, etc. In terms of IT capability he is confident our (Hamilton County's) IT staff could develop something.

COMMUNITY DEVELOPMENT BLOCK GRANT

CDBG Subreceptent Agreements

Mr. Mark McConaghy requested approval of Community Development Block Grant Subreceptent public service agreements including Aspire, which was tabled at the last meeting.

- Aspire - \$7,500

Ms. Melissa State of Aspire explained that an individual would work with an Aspire Public Life Skills Coordinator or case manager. There would be intake to see what their needs are and if housing assistance was needed, whether rental assistance, security deposit, utility deposit or utility payment they would be referred to her department. Based on what county they reside in, they would be accessing the grant money for that county. In this Grant they are only allowed to receive assistance once in a one year period, Aspire has other housing funding streams available to that individual. Holt stated the concern is that the thrust of the funding was to get somebody into a house by supplying first months rent, security deposits, etc. It seemed like it was setting up someone for failure if there was no way they could make the second months rent. State stated they have entitlement specialists that the client would be linked to individuals to get onto Social Security so they could sustain their own personal income. The goal is to

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keep people housed and reduce homelessness. They would continue with their life skills instructor or case manager on budgeting purposes. They would make sure rent was paid on time and if further assistance was needed there are other funding streams available to help them. Holt confirmed that they would not put someone in a house knowing they could not make the second month's rent? State replied yes. Altman asked if there is disclosure to the landlord? State replied once the landlord is contacted they fill out paperwork letting them know they are receiving assistance from Aspire. We do not tell them what the qualifying things are. A check is never issued to a client.

- Neighborhood Christian Legal Clinic - \$17,500
- Prevail Victim Advocate - \$10,000
- Primelife Enrichment Transportation Services - \$10,000
- Riverview Hospital – \$10,000
- Saint Vincent DePaul - \$10,000
- The Salvation Army - \$20,000
- Shepherd Center - \$7,500

Holt moved to approve all the contracts. Altman seconded. Motion carried unanimously.

Section 106 Review Letter

Holt moved to approve a Section 106 Review Letter for Noblesville ADA ramp replacement. Altman seconded. Motion carried unanimously.

HUD Monitoring Response

McConaghy stated they did receive a response from HUD (Housing and Urban Development) regarding Hamilton County's monitoring response and knew we would be preparing additional items for HUD. Altman asked that Howard and McConaghy meet before the next Commissioners meeting to review the policy and procedure manual.

DIRECTOR OF ADMINISTRATION

Juvenile Services

Mr. Dan Stevens stated as a follow up to a meeting with Council President Belden part of the discussion was the Juvenile Services operation and research on the operations for budgeting purposes. Stevens invited staff to attend today's meeting to receive guidance from the Commissioners as to what additional information they would require for the 2012 budget.

Mr. Bob Bragg reported for Juvenile Probation only, out of the General Fund, the budget is \$848,687.00 for personnel only. Supplies, Services and Contracts for the Probation Department, are all paid for through Probation User Fees and some assistance from the Hamilton County Council on Alcohol and Other Drugs. Other annual costs are training and mileage and those are paid out of user fees. Altman asked if the Juvenile Probation budget is broken out by juvenile services and regular Probation? Coverdale replied it is totally separate. Ms. Madonna Wagoner reported the Probation Department budget for Juvenile Services has nothing to do with Captain Marcum's budget or the Sheriff's budget. The Probation budget is funded from Probation User Fees, County General and CARE (substance abuse). Altman asked if it is separated with what you are doing at the Juvenile Services? Wagoner replied she separates personnel, County General does not pay for anything else, Probation User Fees does. Altman clarified that we have heard there are only six (6) juveniles in the Center. Wagoner replied Juvenile Probation deals with more kids than what are in detention. Altman stated correct but we are trying to ferret out how much is in detention, how much need to be scaled back, why there are only six kids out there. Wagoner stated because their programs are working. Wagoner stated they had intakes on over 1,300 juveniles in 2010. Either no further action was taken, placed on informal adjustments or placed on formal probation. Some of those juveniles may or may have not seen detention, be it secure or shelter care. Stevens asked if the personnel that handle all of that are housed in the Juvenile Services Center? Wagoner answered yes. Currently there are 22 officers that are strictly for juvenile, the number includes Bob Bragg, Assistant Director and two (2) supervisors all whom are housed in the Juvenile Services Center. Holt stated this was not meant to be an inquest and he thought we were going to see numbers. Wagoner stated she is more than happy to discuss their budget and what is happening. There were 129 less violations scheduled last year because there were other alternatives, they did not go to court and were not sitting in detention waiting to go to court. Wagoner stated it is working. They are running programs with the probation officers not only supervising their caseloads at 40 to 70 kids at a time but they also take some of their evening hours to run the programs. They contract with Aspire to do an IOP (Intensive Outpatient Program) for the drug and alcohol; they contract with Pro-Active to do an education drug and alcohol, we also do the thinking for a change class, an anger control class and a parenting class – all run by Probation. Holt asked for Juveniles that are held within the facility, do they do the same programs? Wagoner stated there is secure detention, which the juveniles don't get out for anything except for court and then there is the Star Unit which those kids need more treatment and they get out for the treatment programs. Holt asked what is the average population for the Star Unit? Captain Jeff Marcum replied last year the average was four (4) kids, they were as high as 12. The average population for the secured detention is 24 kids. They are looking at one month with six (6) kids; December was down to nine (9) kids. In May and June they are up in the mid-30's. Altman asked Marcum if he would prepare a graph of the population from 2008, 2009, 2010 and 2011 of secure and non-secure population so we can see the trending and where they are going long term with the programs so we can make staffing decisions or to see if we need to shut down a pod. Altman would rather shut down a pod and move them into a jail situation rather than hire new people and then have to RIF (Reduction in Force) people. Marcum stated Juvenile Detention is down staff, they have lost two (2) officers and they have not asked to replace those officers

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because they have seen the numbers declining. There has to be a minimum number of staffing to keep it secure. Altman asked that he chart that also, at least the ratio of minimum staffing needed. These numbers would be helpful for the Personnel Committee tomorrow. There are two (2) Jail positions on the Personnel Committee agenda tomorrow. Sheriff Bowen stated during the holidays Judges and the Probation Department are inclined to not put kids in Jail. There are three units all with different purposes and we need to look at what is being done, whether it is effective, and if we need to continue with those programs. We have a person transferring from the Juvenile Center to the Jail to fill a vacancy. Marcum has staff off on medical leave and maternity leave which those positions have to be covered while they are away. Staffing fluctuates tremendously given various situations as far as population, training, medical issues, etc. Holt asked what is the third unit? Bowen replied shelter care, which is basically the old Hamilton Centers. Holt asked what is the population there? Marcum replied three (3) for 2010, but in the summer their numbers increase. Holt asked how many staff are assigned per shift? Marcum stated two (2) in Shelter Care, two (2) in the Star Unit and a minimum of four (4) to five (5) in detention. They try not to use part-time. Altman asked if he could write this down for her by tomorrow for the Personnel Committee meeting. Wagoner stated her personnel requests for tomorrow do not have anything to do with juvenile. All of these questions came up when she asked to hire three (3) people. She is down six (6) probation officers and then she started hearing these questions. Altman stated probation has always been an issue with her, do we have the right people running the right programs but that does not have anything to do with this. Howard stated everyone needs to understand what the Council is doing this year is looking at the number of people for next year's budget right now. For every person you hire that we then RIF we had to pay 94 weeks of unemployment, it is very expensive to hire people and then RIF them. Everyone is going to have to come in and justify what they are doing. Wagoner stated she thinks we should justify hiring somebody no matter what kind of budget situation we are in.

Wagoner stated when you start out the year down three (3) probation officers and one (1) support staff and you lose three (3) more in two months and we have the potential of losing two (2) more at some point in time somebody needs to hear what it is doing to our work. When the Juvenile Center opened in 2007 we had 28 juvenile officers including an assistant director and three supervisors, we are down to 22 officers because we have moved people from juvenile to adult probation because adult numbers are not going to go down; the State is about to release all "D" Felons from prisons. They are eventually going to move all "D" Felons out of the Department of Corrections and Community Corrections and Probation will have to deal with all of them. If they can not go to prison they will have to be supervised. It is her understanding that Community Corrections will no longer be required to deal with Misdemeanors or they will be financially penalized. Altman stated if all of this is coming it may be a facilities re-use committee that is coming next. Bowen stated this is going to put a huge burden on local government.

Holt asked if there is a legislative reason that you can not use the same staff for Star and Shelter Care? Marcum replied they do that, they use secure staff in the Star and Shelter Care units but he does not use Star and Shelter Care staff in the secure unit because there are different responsibilities. Star and Shelter Care are in two separate parts of the facility. Holt asked if they were not in separate locations could you use the same staff for both groups? Marcum replied yes, there are times that they do that, especially if someone calls in sick. Altman stated they will need all of this explanation at the Personnel Committee meeting tomorrow. Stevens stated they are on target to complete their answers for the Council for the first week of April, would the Commissioners like that information for your March 14th meeting? Altman replied yes.

Carmel Clay Schools Wage Committee Appointment

Holt moved to appoint Marilyn Greenfield to the Carmel Clay Schools Wage Determination Committee. Altman seconded. Motion carried unanimously.

Clay Township Regional Waste District Wage Committee Appointment

Holt moved to appoint Dave DeVilbiss to the Clay Township Regional Waste District Wage Determination Committee. Altman seconded. Motion carried unanimously.

Employee Delinquent Property Tax List

Stevens requested permission to send letters to the county employees who are delinquent on their property taxes offering a 30 day period to have their taxes paid after which their wages will be garnished. Holt moved to approve. Altman seconded. Motion carried unanimously.

American Red Cross Flag

Holt moved to approve the American Red Cross flag to be flown in front of the Judicial Center during the month of March in honor of American Red Cross month. Altman seconded. Motion carried unanimously.

Permission to Use Storage Room

Holt moved to permit the Buildings and Grounds Department use of the empty storage room for 90 days to assemble, organize and condense building drawings. Altman seconded. Motion carried unanimously.

AIC East Central District

Stevens reported the AIC (Association of Indiana Counties) East Central District Day at the State Legislature is April 5, 2011 beginning at 8:30 a.m.

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Release of Retention – Corrected

Stevens requested approval of a corrected Release of Retention for the jail project, the amount was incorrect; the correct amount is \$8,512.95 payable to Jack Laurie Flooring of Indianapolis. Holt moved to approve. Altman seconded. Motion carried unanimously.

Board of Zoning Appeals Alternate Appointments

Stevens reported Mr. Kiphart has presented further information regarding the appointments of alternates for the Board of Zoning Appeals (BZA); the county's ordinance requires the alternate be appointed for a specific member. His recommendations are:

- Marcia Finkbiner, Alternate for Kris Johnson (BZA North)
- Al Yankey, Alternate for Ron Hall (BZA North)

Holt moved to table. Altman seconded. Motion carried unanimously. Holt moved to direct the county attorney to amend the local ordinance. Altman seconded. Motion carried unanimously.

ATTORNEY

Delaware Township Lease Agreement

Howard requested approval of the Office Lease Agreement with the Delaware Township Trustee to lease office space for the county assessor. The agreement is effective February 28, 2011 through August 31, 2014. Altman asked if there was a cancellation clause? Holt moved to table. Altman seconded. Motion carried unanimously.

(2:55:55) Howard reported the lease can be cancelled due to lack of appropriation or at will with 90 days notice prior to December 31st of each year. Holt moved to remove from the table. Altman seconded. Motion carried unanimously. Holt moved to approve. Altman seconded. Motion carried unanimously.

Liability Trust Claim

Howard requested approval of a claim to be paid from the Liability Trust account in the amount of \$6,568.37 payable to Coots, Henke and Wheeler. Holt moved to approve. Altman seconded. Motion carried unanimously.

Settlement Agreement

Holt moved to authorize the President to sign a settlement agreement concerning pending litigation. Altman seconded. Motion carried unanimously.

SHERIFF

Storm Update

Sheriff Bowen reported there was high activity for the Sheriff's Department last night due to the severe storms. There were approximately 191 calls between midnight and 6:00 a.m. Callers reported power lines down, high water, and a lot of drivers going around barricades and getting stuck in high water. No serious damage has been reported. White River is currently at 14.5 feet and expected to crest tomorrow at 19 feet.

Criminal Activities

Bowen reported there was a purse snatching at Riverview Hospital this morning in the parking lot.

The Sheriff's Department has released a sketch of the suspect in the home invasion on Greenfield Avenue. They are working with the Carmel and Fishers Police Departments on the rising home invasions.

Dispatch Center

Bowen reported the Noblesville Dispatch has moved into the County Dispatch Center.

AUDITOR

Payroll Claims

Holt moved to approve the Payroll Claims for the period of February 7-20, 2011 paid March 4, 2011. Altman seconded. Motion carried unanimously.

Vendor Claims

Holt moved to approve the Vendor Claims to be paid February 29, 2011. Altman seconded. Motion carried unanimously.

Holt moved to adjourn. Altman seconded. Motion carried unanimously.

Commissioner Correspondence

HUD FY2011 Monitoring Results Letter

Fishers Letter to Geist Area Property Owners re: Stormwater Utility Bills

IDEM Notice of Sanitary Sewer Construction Permit Applications

Fishers Marketplace/Britton Park - Fishers

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 28, 2011
Commissioners Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

Present
Christine Altman, Commissioner
Steven A. Holt, Commissioner
Dawn Coverdale, Auditor
Dan Stevens, Director of Administration
Kim Rauch, Administrative Assistant to Auditor
Michael Howard, Attorney
Mark Bowen, Sheriff
Brad Davis, Highway Director
Joel Thurman, Highway Project Engineer
Brandi Wariner, Highway Public Service Representative
Dave Lucas, Highway Staff Engineer
Matt Knight, Highway Bridge Program Engineer
Faraz Khan, Highway Staff Engineer
Bob Davis, Highway Superintendent
Dan Papineau, Safety Risk Manager
Linda Burdett, Plan Commission
Sheena Randall, Human Resources
Chris Stice, Parks Department
Kim Good, Treasurer
Mark McConaghy, Noblesville Housing Authority
Tom Gehlhausen, Sheriff’s Department
Jeff Marcum, Sheriff’s Department
Madonna Wagoner, Probation Department
Eric Juarez, Probation Department
Bob Bragg, Probation Department
Ollie Schierholz, Court Administration
Julie Crask, ISSD
Chris Mertens, ISSD
Tim Jorczak, SRI
Melissa State, Aspire Indiana
Patti Smith, BLN
Becki Wise, USI
Floyd Burroughs, FEBA

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

ATTEST

Dawn Coverdale, Auditor